



WISCONSIN LEGISLATIVE COUNCIL RULES CLEARINGHOUSE

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CLEARINGHOUSE RULE 18-013

Comments

[NOTE: All citations to “Manual” in the comments below are to the Administrative Rules Procedures Manual, prepared by the Legislative Reference Bureau and the Legislative Council Staff, dated December 2014.]

2. Form, Style and Placement in Administrative Code

- a. Throughout the proposed rule, titles to sections of rules should be indicated in bold text. [s. 1.05 (2), Manual. See, e.g., SECTIONS 21, 27, 29, and 32 of the proposed rule.]
- b. Throughout the proposed rule, cross references to other rule provisions should use the style prescribed in s. 1.07 (2), Manual. For example, in SECTIONS 32 and 33, write “s. DWD 65.08” instead of “DWD 65.08”.

5. Clarity, Grammar, Punctuation and Use of Plain Language

- a. In the rule analysis, the department cites “Ch. 65, Stats.”, which relates to Municipal Budget Systems, as “Statutes Interpreted” by the proposed rule. The department should review the statutes it intends to cite in this portion of the rule analysis.
- b. On line four of the proposed order, it states that s. DWD 65.05 is amended. The text of the rule indicates that s. DWD 65.05 is repealed. The department should ensure these provisions are harmonized.
- c. In s. DWD 65.04 (2), the term “on” appears unnecessary and should be deleted.